

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



May 10, 1994

ALL-COUNTY LETTER NO. 94-36

<u>Reason for this Transmittal</u>	
<input type="checkbox"/>	State Law Change
<input type="checkbox"/>	Federal Law or Regulation Change
<input type="checkbox"/>	Court Order or Settlement Agreement
<input type="checkbox"/>	Clarification Requested by One or More Counties
<input checked="" type="checkbox"/>	Initiated by CDSS

TO: ALL COUNTY WELFARE DIRECTORS
ALL GAIN COORDINATORS
ALL AFDC PROGRAM COORDINATORS

SUBJECT: CALIFORNIA JOBS TAX CREDIT/TARGETED JOBS TAX CREDIT;
UPDATE AND INSTRUCTIONS

This is to inform counties that the California Jobs Tax Credit (CJTC), under which employers receive a tax credit for hiring Greater Avenues for Independence (GAIN) participants, was discontinued on January 1, 1994.

The federal Targeted Jobs Tax Credit (TJTC) has been reauthorized through December 31, 1994. Based on input from Employment Development Department (EDD) staff, the Department has revised the tax credit application form (CA 501) for use by employers in applying for this credit. The revised form will greatly simplify the TJTC application process for employers who hire Aid to Families with Dependent Children (AFDC) recipients who are GAIN participants. Counties should provide participants a copy of the CA 501 at the time of GAIN appraisal and continue to conduct those appraisal activities required by Manual of Policies and Procedures (MPP) 42-761.3.

In processing TJTC applications, EDD staff from the Jobs Tax Credit Center (JTCC) must contact counties to verify, via telephone, that an employee is a member of a TJTC target group due to his/her status as an AFDC recipient. Section 10850 of the Welfare and Institutions Code permits counties to release confidential information to public agencies regarding an applicant for, or recipient of public social services only for purposes directly linked to the administration of such services. This provision gives counties authority to release information to EDD for use in verifying employees' status as TJTC target group members.

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A list of JTCC employees is enclosed for use by counties in identifying authorized JTCC staff prior to releasing needed information via telephone. Although not necessary, a county may confirm a participant's willingness to disclose necessary confidential information by requesting a copy of the signed CA 501 from JTCC staff.

State produced stock of the revised CA 501 is expected to be available by June 1, and may be ordered from the California Department of Social Services Warehouse according to the normal procedures contained in the County Forms Catalog. The Warehouse has agreed to process advance orders of the revised CA 501; therefore, counties should submit their orders as soon as possible to facilitate immediate access to the revised form.

If you have questions regarding this letter, please contact your Employment Operations Analyst at (916) 657-3442.



MICHAEL C. GENEST
Deputy Director
Welfare Programs Division

Attachment

c: CWDA

JOBS TAX CREDIT CENTER ROSTER

MAIN PHONE NUMBER (619) 689-6000

NAME	TITLE
Mary Castillo	Manager
Lynne Hodges	Supervisor
Charlotte Clements	Supervisor
Annabella Villareal	Employment Program Rep.
Rafaela Fennlkoh	Employment Program Rep.
Mary Velte	Employment Program Rep.
Doug Shyler	Employment Program Rep.
Janet Jolly	Employment Program Rep.
Patricia Meyer	Employment Program Rep.
Joan Pollard	Employment & Claims Asst.
Helen DeWinter	Employment Program Rep.
Vicki Lagler	Employment Program Rep.
Deborah Trapps	Employment Program Rep.
Carol Villalobos	Employment Program Rep.
Ted Liepman	Employment Program Rep.
Pamela Lopez	Employment Program Rep.
Richard Browne	Employment Program Rep.
Chaya Schoenberger	Employment Program Rep.